



Title: **G#17**

**Request for Extension or Exemption in the
Continuing Competency Program**

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1. Policy:

- 1.1 Requests for extension or exemption in the Continuing Competency Program Submission, Participation and/or Audit must be made in writing to the SCOT Executive-Director, for consideration by SCOT Council.
- 1.2 Any request for extension or exemption must be accompanied by a statement of the related circumstances.
- 1.3 The granting of an extension or exemption shall not constitute a precedent and every request will be evaluated on its own merit.

2. Purpose:

- 2.1 To ensure that SCOT members are not unfairly penalized due to finding themselves in exceptional situations beyond their control which make them unable to comply with the SCOT Continuing Competency Program.

3. Procedure:

- 3.1 The SCOT Executive Director will forward the relevant request for extension or exception documentation to the Professional Practice Committee chairperson for recommendations to Council.
- 3.2 Council will review the request and Professional Practice Committee recommendation and make a decision.
- 3.3 The Executive Director will notify the member of Council's decision.
- 3.4 Council's decision is final and cannot be appealed.